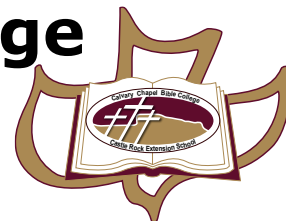


# Calvary Chapel Bible College

1100 Caprice Drive • Castle Rock • Colorado • 80109  
Tel: 303.663.2514 • Email: ccbc@ccbccastlerock.org



## Reference Form

### DIRECTIONS FOR THE APPLICANT

This information, as with all of the application, will be held in strict confidence. This will not necessarily disqualify you from being accepted, however, any misleading or withheld information may lead to automatic disqualification

- Have all three of the reference forms returned to you in signed and sealed envelopes.
- References must be individuals who have known you well for at least one year.
- One reference must be your pastor or another leader in your church.
- Individuals who are related to you by blood or marriage should not be references.

*The Family Education Rights and Privacy Act of 1974 permits students the right to inspect their files. Because of the importance of preserving the confidentiality of a reference, the Act permits an applicant to waive his right of access to the reference. By signing below, the applicant willingly waives his/her right of access to see this reference, knowing that this waiver is NOT required as a condition of admission.*

Full Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

### DIRECTIONS FOR THE REFERENCE

This information, as with all of the application, will be held in strict confidence.

- The above-named applicant has applied for acceptance to Calvary Chapel Bible College and has named you as a reference. Your reference contributes to the decision made by our staff regarding this applicant. Therefore, please be thorough and timely in your response.
- **Please return this form directly to the applicant in a signed and sealed envelope.**

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_

Position: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization or Church to which you belong: \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_

2. In what capacity have you known the applicant? \_\_\_\_\_

3. How long has the applicant been an active Christian? \_\_\_\_\_

4. Describe the evidences you see in the applicant's life that demonstrate his or her commitment to follow Christ.

\_\_\_\_\_  
\_\_\_\_\_

5. Please circle the appropriate number on the following questions. Use the "?" if you feel your knowledge of the applicant is insufficient in that particular area.

**Responsibility**

**Ability to faithfully assume and carry out duties or obligations.**

?	1	2	3	4	5	6
Unknown	Not responsible		Somewhat Responsible			Responsible

**Adaptability**

**Ability to adjust to changes in circumstances.**

?	1	2	3	4	5	6
Unknown	Difficult		Moderate Ability			Adapts well

**Cooperation/Teamwork**

**Relates well to others in a living or work setting**

?	1	2	3	4	5	6
Unknown	Unable to Cooperate		Reasonable Cooperative			Cooperative

**Communication**

**Able to express thoughts, feelings and ideas with others**

?	1	2	3	4	5	6
Unknown	Poor communication		Average			Communicates Well

**Spiritual Maturity**

**Demonstrates holiness, maturity and consistency**

?	1	2	3	4	5	6
Unknown	Immature		Growing			Consistent Growth

**Church Involvement**

?	1	2	3	4	5	6
Unknown	Infrequent		Active			Demonstrated Stability

**Emotional Stability**

?	1	2	3	4	5	6
Unknown	Difficult		Average			Demonstrated Stability

**Personal Recommendation**

?	1	2	3	4	5	6
Unknown	Do Not Recommend		Recommend			Highly Recommended

6. Please state any concerns or recommendations that would assist us in the selection of this applicant.

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Thank you for your cooperation in this matter. **Please return this reference to the applicant signed and sealed.**  
 CCBC is a ministry of Calvary Chapel of Castle Rock